

SHEQ SYSTEM DEVELOPMENT PROGRAMME

Purpose

This course is intended for individuals from organizations that are required to develop, implement and maintain a SHEQ Management System

Duration

5 Days

Cost:

R13500 per person

Course contents:

- Group work through on the development of policies and procedures required by the standards
- Detail coverage of the standard clauses in an integrated framework:
- Management System Requirements
- Management Responsibility
- Resource Management
- Monitoring measurement and improvement
- Pitfall with regard to implementation
- Case Studies and Group work
- Detail outline of Process management
- Process Mapping
- Group work
- Controls needed on an integrated system
- Document Templates
- Formats
- Procedure writing techniques



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- How to develop policies
- Group work
- How to develop Procedures
- Group work
- How to develop Works Instructions
- Development and implementation steps (Gantt charts)
- Collating of documents
- Certification Process
- Group projects to be submitted on agreed time frame.

Benefits:

- Participant will be able to set-up an implementation plan
 - Be able to co-ordinate the development and implementation of an Integrated SHEQ Management system
 - Be able to track changes and update SHEQ system
- Report to management on progress or deficiencies found

