

INTERNAL QUALITY AUDITING BASED ON ISO 9001:2008

Purpose:

Intended for individuals from organizations that are required to conduct Internal Audits and use the practical Principles of auditing.

Duration:

3 Days

Cost:

R5100 per person

Course content:

- Detail Exposure to ISO 9001:2008 Quality Management System.
- Method to Interpret the Standard
- Case Studies
- Auditor Conduct and traits
- Audit Planning
- Development of Audit check lists
- Recording of Non-conformances
- Case Studies
- How to conduct opening meetings
- How to remain objective during the Audit process
- How to collate information
- How to conduct a Closing meeting and present the Audit findings
- Method of writing an Audit Report
- Closing of findings
- Case Studies and Role play



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Benefits:

- Participant will be able to Plan an Internal Audit
- Develop a Audit Check list
- Conduct and audits objectively
- Be able to present findings
- Compile reports and conduct follow-up audits

